



Phase 1 Management Team Minutes

Monday, November 21, 2022

4:00 p.m.

Webex

Attendees: Sandra Cooke-Hubley (chair), Michelle Simms, Brian Kerr, Katrin Zipperlen, Mary Jane Butler, Shruthi Bandi, David Stokes, Pam Pike, Debra Bergstrom, Jinelle Ramlackhansingh, Joel Koops, James Quinlan

Guest: Adam Reid

Regrets: Alison Haynes, Natalie Beausoleil

Recording secretary: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome	Welcome to Dr. Meghan Greene, co-chair for ECE and Black Bag. Welcome to Dr. Zaina Albalawi, Phase 1 Research lead.	
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts and no additions.	
Review and approval of prior minutes Action items	Prior minutes Motion to approve: J. Koops Seconded: MJ Butler All in favour	
1. IPE Presentation	<ul style="list-style-type: none">- Adam Reid, IPE Coordinator gave a presentation.- Updating IPE to be included on official transcripts.- There are 8 sessions over two years, in-person and virtual.	

Our Vision: Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.

Phase 1 Management Team Minutes

Monday, November 21, 2022

4:00 p.m.

Webex

	<ul style="list-style-type: none"> - IPE is assessed differently. Half a credit on transcript. - A Rubric will be used. 	
2. Assessment	<ul style="list-style-type: none"> - The exam went well today. No concerns. 	Pam Pike Katrin Zipperlen
3. Clinical Skills	<ul style="list-style-type: none"> - There are two full sessions and one evaluation left. Going good. 	Joel Koops
4. PESc Reports	<p>5710 Patient 1</p> <ul style="list-style-type: none"> - Patient 1 course received 3.8, down from last year's 4.1. The response rate was 22%, down from last year. - The assessment mean was 4.2, up from last year. - The course overall was 3.8, down from 4.1 last year. - The lowest rated item was the anatomy lab at 3.4. - The highest rated item was that the learning materials matched the course objectives. <p>Assessment</p> <ul style="list-style-type: none"> - Evaluation of assessment received 4.2, up from 4.0 last year. - The lowest rated item was that the summative exams reflected the learning objectives. - The highest rated item was that the Anatomy Portfolio including the 'bell-ringer' exam was effective for assessing anatomy. <p>Course themes</p> <ul style="list-style-type: none"> - The course themes were evaluation for the first time. They received a mean score of 3.9. 	Heidi Coombs

Phase 1 Management Team Minutes

Monday, November 21, 2022

4:00 p.m.

Webex

	<ul style="list-style-type: none"> - Themes Blood Flow and Oxygenation I and II received the lowest rating at 3.7. - The theme Host Defense and Immune Mediated Disorders rate the highest at 4.2. <p>Anatomy Laboratories</p> <ul style="list-style-type: none"> - The anatomy labs received a mean score of 4.1, down from 4.2 last year. - The anatomy labs facilitated by learning of anatomy received the lost rating of 3.4, down from last year's 4.2. - The highest rated item was the diversity of hands-on learning materials were beneficial for my learning and/or preparations for the practical exam and oral presentation. Up from last year's 4.3. <p>CanMEDS Competencies</p> <ul style="list-style-type: none"> - CanMEDS received a mean score of 4.0, down from last year's 4.2. - Leader rated the lowest at 3.7. - Medical expert rated the highest at 4.2. <p>5720: Clinical Skills I Overall</p> <ul style="list-style-type: none"> - The mean score was 4.5, down from 4.6 last year. - The lowest rated item was where online materials were required or anticipated, for most lectures and tutorials, these materials were made available in advance. 	
--	--	--



Phase 1 Management Team Minutes

Monday, November 21, 2022

4:00 p.m.

Webex

	<ul style="list-style-type: none"> - The highest rated items were The learning environment, the course was effectively organized, and the topics were effectively sequenced and integrated. <p>Evaluation of Assessment</p> <ul style="list-style-type: none"> - The mean score was 4.3, down from 4.7 last year. - 	
5. ILS	<ul style="list-style-type: none"> - Introduction today. Objectives will be reviewed over the next few weeks. Recognition letters will be sent to facilitators. 	Debra Bergstrom
6. Physician Competencies	<ul style="list-style-type: none"> - No report 	James Quinlan
7. Research	<ul style="list-style-type: none"> - All students have a supervisor. - There is still no Research Lead 	Michelle Simms
8. Community Health	<ul style="list-style-type: none"> - No report 	Natalie Beausoleil
9. Curriculum Lead	<ul style="list-style-type: none"> - Nothing new 	Brian Kerr
10. Faculty Concerns	<ul style="list-style-type: none"> - No issues 	
11. Student Concerns	<ul style="list-style-type: none"> - ILM is sometimes content heavy and takes longer than the time allotted. - Liked MEDCareers. - 	Mary Jane Butler Shruthi Bandi
12. New Business	<ul style="list-style-type: none"> - There are some concerns with Biochemistry. - S. Cooke-Hubley will reach out to Dr. Randell re: students with no background find it heavy and quick. Students can go to him if extra time is needed after hours. - Can there be a Biochemistry boot camp? 	

Our Vision: Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.



Phase 1 Management Team Minutes

Monday, November 21, 2022

4:00 p.m.

Webex

13. Next Meeting	December 19, 2022	
------------------	-------------------	--